## Notice and takedown policy

The takedown policy applies to material on our website.
The Institute has taken reasonable steps to ensure that the reproduction of the images and other content on the website is done with the full consent of rights owners and/or in accordance with relevant legislative provisions. We welcome any information that would help us update or complete our records.

Please contact us in writing in the event that you are the owner of the copyright or related rights in any of the material on this site and you believe that use of this material infringes your intellectual property or any other rights, or you believe that the material may be subject to a third party ownership or another legal claim, and include the following information:

- your contact details;
- sufficient information, including full URL, needed to identify the relevant item(s);
- the nature of your complaint, and reason for filing it;
- if your complaint or request relates to copyright or related rights, confirmation that you are the rights holder or affected subject, or an authorised representative of the rights holder or affected subject.

On receipt of notification:

- We will acknowledge receipt of your complaint / request by email or letter and will make an initial assessment of the complaint / request and pending our investigation may withdraw or disable access to the relevant material.
- We will contact the Depositor, if relevant (and possible).
- We will work to resolve the issue, if necessary permanently removing the item(s) from the site.
- All takedowns will be signalled openly on this site and will be of duration as permitted by law, e.g. reinstatement upon expiry of copyright or agreement of the rights holder, Data Protection no longer applicable.

Address: Scott Polar Research Institute<br>University of Cambridge<br>Lensfield Road<br>Cambridge CB2 1ER<br>England<br>e-mail: Please mark your e-mail Take Down request.<br>enquiries@spri.cam.ac.uk

